

**ST. MARTHA SCHOOL
FINANCIAL AGREEMENT FOR 2017-2018**

I/We, the undersigned parent(s) or guardian, have read, agreed and request admission for our child/ren, _____ at St. Martha Catholic School for the 2017-2018 school year.

I/We agree, for our child/ren's attendance at St. Martha Catholic School and understand that in return for my/our child/ren's educational program, I/we are making an agreement with St. Martha Catholic School to provide for **the partial financing of their** education. The contributed services of the faculty, staff, parish priests, and the fund raising activities of the students and the parents supplement the total cost of the educational program.

TUITION AND FEES PAYMENT PLAN FOR 2017-2018:

TUITION, FULL TIME DAY CARE, AND SCRIP FLAT FEE - Payable through FACTS

<input type="checkbox"/> Bethany Scholarship Annual Rate (including Scrip Flat Fee)	Standard Annual Rate (Does not include Flat Fee)
1 child - \$3,750.00 2 children - \$ 6,300.00	1 child - \$4,500.00 2 children - \$9,000.00
3 - \$8,390.00 , 4 children - \$9,500.00	3 or more children - \$13,500.00 \$ _____

<input type="checkbox"/> Scrip Purchase Option	
1 child - \$3,500.00 2 children \$6,050.00	\$ _____
3 or more children - \$8,140.00	

Full Time Day Care Yes No

1 child - \$1,800.00 2 children - \$2,700.00 Annual Rate \$ _____

Payment Options:

- Full Payment - \$100.00 Discount if Paid in Full by Friday, August 18, 2017
- 10 Monthly payments or
- 11 Monthly Payments or

(Please check one)

****All monthly payments will start in July, 2017.**

Facts Total Balance Due \$ _____

FEES (Non – Refundable) - Payable to School Office

Fees must be paid in full by August 18, 2017, in order for Students to start School.

A \$100 Late Fee will be added if paid after August 18th, 2017.

Fees Payment Plan

Full payment due by: August 18, 2017 (School Office will be open starting August 14th, 2017 from 9-3 pm)

New Student Registration \$150.00 per student x _____ \$ _____

Annual Student Fee - (Per Student) \$275.00 x _____ \$ _____

It covers: student insurance, textbook rental, instructional materials, standardized testing, consumable textbooks, workbooks, and magazines.

TK and Kindergarten Student Supplies Fee-(Per Student) \$100 x _____ \$ _____

Fantasy Drawing Tickets **Per Family** \$ 150.00

Earthquake Kit (New Students and 6th Graders Only) \$15.00 x _____ \$ _____

School Spirit Shirt (new Students) \$12 x _____ \$ _____

PTO FEES **Per Family** \$ 150.00

Total Due \$ _____

Parent/Guardian Signature _____

Print First and Last Name _____

Date _____

Oldest Child's Name _____

Grade in Sept. 2017 _____

**ST. MARTHA SCHOOL
PARENT AGREEMENT 2017 - 2018**

As the first educators of their children, parents are to help the parish and the parish school complement, reinforce, and support the fundamental purpose of Catholic Education.

Listed below are the SCHOOL REQUIREMENTS for each family:

1. I/We agree and understand that the school is Catholic parish school, under the jurisdiction of the Archdiocese of Los Angeles. We accept, therefore: a) that the pastor of the parish is the ex-officio chief administrative officer of the school who carries out the policies on points not covered by Archdiocesan policy, and determines policy appropriate to the needs of the school; b) that the principal is responsible for the immediate direction and supervision of the school program.
2. I/We agree that this is a religious school and that we as parents have a sacred duty to set a religious example for our child/ren by fulfilling our Mass obligation.
3. I/We agree that as this is a parish school of St. Martha, to qualify for the Martha of Bethany Scholarship we must be registered at the Church Rectory.
- 4.

___ Yes, I want to apply for the Martha of Bethany Scholarship. A Sunday Envelope must be provided to show proof that the Family is registered. My Envelope Number is _____. (Please attach your Sunday Family Envelope. If your Sunday Envelope is not attached, the out of Parish Tuition Price will be charged.)

I/We agree that all parents have the obligation to be involved in their child/ren's school - public, private or church. This is the birth right of all children. All Christians have the responsibility of assisting in the work of the Lord through their local parish. This is our common baptism responsibility. An important part of a Catholic education is that parents set, for their children, a good example of living out this holy responsibility of all the baptized.

5. I/We agree to fulfill our Financial obligation as chosen in the Financial agreement.
6. I/We agree to enforce the school policies as stated in the Parent/Student Handbook.
7. I/We agree to help support the school by giving **25 School Service Hours and 10 Fiesta Hours** to St. Martha School during the 2017 - 2018 school year. Service Hours must be completed by May 11, 2018. (Balance of school service hour and fiesta hours **unworked hours to be charged at \$15.00 per hour** to be paid by May 11, 2018.)
8. I/We agree to support St. Martha School by supervising the **"Lunch Yard Duty"** from 12:00 – 12:45 p.m. **4 days per family** are required during the 2017-2018 school year, or you will be **charged \$25.00 per each Lunch Yard Duty missed.**
9. I/We agree to support my/our child/ren by attending the St. Martha Parent Club meetings. There are five (5) meetings per year.
10. I/We agree to support the Scrip Program by either purchasing **\$300.00** per month or by paying a flat fee of \$25.00 monthly through the FACTS Management Program . The first month the **\$300.00** purchase is not met, I will be automatically put on the flat fee for the remainder of the year. The remaining balance will be added to your tuition account through FACTS Management Program.
11. I/We agree to be a member of St. Martha PTO Board by each family paying the PTO fee of \$150.00.
12. I/We agree to be actively involved and supportive of additional school functions as announced by the School Board, the PTO Board, and/or by the school during the school year.
13. I/We agree that each year we must re-apply for admission to the next academic year. Admission to the next academic year may be denied to any existing, new or returning student(s) or families if they are delinquent with any school financial obligations, and if there are academic or discipline problems.

14. **Payment plan for St. Martha School Tuition, Full Time Day Care, and Scrip Flat Fee is through the FACTS Tuition Management Program. This is an automatic debit system to collect Tuition, Full Time Day Care, and Scrip Flat Fee.**
15. **A monthly \$25.00 late charge fee will be billed to your account for non payment of past due accounts over 30 days. This includes miscellaneous charges, Drop-In Day Care, etc.**
16. **If payment to FACTS MANAGEMENT is returned without prior notice to the school: 1) for stop payment, 2) account closed, and/or 3) insufficient funds, three (3) times, a fee of \$100.00 will be charged by the school in addition to the fees charged by FACTS.**
16. In the event a check is returned to the school for any reason, a **\$35.00 return check service charge** will be added to the collection of the returned check amount and the amount must be paid in cash, cashiers check or money order. The second incident, all payments must be made in cash, cashiers check, or money order, for the balance of the school year.

I/We have read and understand the above agreement for 2017 – 2018 school year as presented by St. Martha Catholic School. I/We promise to fulfill each of the stated obligations on time. **(This Contract and Fees are to be signed and returned to the school office by Friday, August 18, 2017.**

Sr. Carmen Fernandez Aldudo
Principal

Date

Parent/Guardian Signature

Print First & Last Name

Date

Oldest Child's Name

Grade in Sept. 2017

THIS CONTRACT WILL NOT BE ACCEPTED WITHOUT PROPER SIGNATURE